

Huntingburg Herbstfest Booth Regulations

1. **Dates:** September 23-26, 2021
2. **Hours:** Thursday: 5:00 pm – 9:00 pm
Friday: 5:00 pm – 11:00 pm
Saturday: 11:00 am – 11:00 pm
3. **Set-up and Tear-Down:** Set-up may begin on Monday September 20th and **MUST** be complete by 3:00 pm Wednesday September 22ND. Tear-down may begin on Sunday September 26th after the parade has ended and out of the park.
4. **Distribution of receipts:** 10% of each booth **GROSS INCOME** are to be paid to the Herbstfest no later than October 31, 2021. These monies are used to provide entertainment, advertising, supplies, etc. Make all checks payable to Huntingburg Heritage Inc., P.O. Box 84 Huntingburg, In 47542.
5. **Electricity:** Electricity up to the booth will be provided. Each booth must be prewired with a 220/110 volt fused or circuit breaker panel that will service your own electrical needs. Any additional electrical requested or requirements will be at your own expense.
6. **Rubbish & Trash Removal:** All booths are responsible for the removal of rubbish and trash from inside their booth each night. A trash box will be provided for the front of each booth each night. Each booth must supply their own trash containers for inside their own booth.
7. **Insurance:** If insurance against loss of any nature is desired, it is to be obtained and carried by the exhibitor. The Herbstfest insurance policy does not cover your organization or booth.
8. **No Soliciting Through the Crowd Will Be Permitted.**
9. **Fire extinguishers and propane tanks: ALL BOOTHS ARE REQUIRED** to have an extinguisher (must be 2A 10BC). Deep frying booths must have a K rated fire extinguisher, for possible cooking or electrical fires. **All extinguishers must be mounted** (not on the floor) and have a properly dated inspection label. Propane (and any pressurized) tanks must be secured and placed outside the booth. State Fire Marshall will be inspecting each booth to make sure that your booth is compliant.
10. A standard first-aid kit must be in each booth.
11. All booths are to be non-profit that serve Dubois County.
12. Duplication of items sold per booth is not permitted.
13. An adult must be present in all booths during operating hours.
14. **Fire Resistant Tarps:** All cooking booths must have a fire-resistant tarp. Metal or tin roofing is allowed and preferred for deep frying items. The identification label must be attached to the tarp and visible. Cardboard is not permitted in the ceiling area of the booth.
15. **Reminder Huntingburg City Park is a 100% NON-SMOKING ZONE.** City enforced.